

**Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
April 17, 2007 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Kenneth Hart, Board member, presided. No other Board members were present.

Jennifer Kazzie appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

- |   |   |
|---|---|
| 1. Advanced Reconstruction Technologies Inc.<br>File Number 2007-01217 (Disc)<br>(NO DECISION MADE)             | Christine Schiller – C  |
| 2. C E Williams Construction Inc<br>File Number 2006-00586 (Disc)<br>(NO DECISION MADE)                         | Eddie Thomas – C<br>Ruth Thomas – C                                       |
| 3. John Colville<br>t/a Colville Carpentry & Home Repair<br>File Number 2006-00787 (Disc)<br>(NO DECISION MADE) | Ellen Levitt – C  |
| 4. Michael J Diggs<br>t/a Ace Designs & Construction<br>File Number 2006-03274 (Disc)<br>(NO DECISION MADE)     | Diggs – R<br>Charles Marcus – C<br>Joanne Marcus – C<br>Milton Maybee – W |
| 5. Premier Fence and Deck Company LLC<br>File Number 2007-00384 (Disc)<br>(NO DECISION MADE)                    | Emilio Perez – C  |

The meeting adjourned at 2:48 p.m.

BOARD FOR CONTRACTORS

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Mark D. Kinser, Chairman

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Jay DeBoer, Secretary

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Custodian of Records

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